



20 Moriah Place  
Kenfig Hill  
Bridgend  
CF33 6DW

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**Chairperson / Cadeirydd: R M Granville**

Clerk/Clerc: D Evans

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## **Minutes of Meeting of the Council held at the Community Centre, Heol Las, North Cornelly, on 21<sup>st</sup> September 2011**

**Present:** **Chair:** Cllr Mr R M Granville  
**Members:** Cllrs Mrs M Bevan, Mrs D Spanswick, Mrs M Marke, Mr B L Rose & Mrs E Petty  
**Clerk:** Ms D Evans

### **ITEM**

#### **1. Apologies for absence.**

Cllr. Mrs S Bennett & Mr B Davies

*The Chair formally opened the meeting by asking for two minutes silence for Cllr Clayton Spanswick and the miners involved in the recent sad events in the Swansea valley. The Chair spoke about the late Cllr Spanswick and stated that he will be sadly missed by the Community Council and throughout the village of Cornelly. The other members present endorsed this sentiment.*

#### **2. Declarations of Interest**

Cllr M Marke Declared an Interest in 'Correspondence' item no. 4 relating to Maudlam Church, as she attends this Church on a regular basis.

**3.** The Chair introduced Mrs Eirwen Eves, Electoral Services Manager at BCBC, and said that Mrs Eves had agreed to attend this meeting to answer any questions relating to the proposal to discontinue using Kenfig Nature Reserve as a Polling Station. Residents of Kenfig had been invited to attend this meeting and raise any questions they had with Mrs Eves. One resident had attended – Mrs Linda Leyland. Mrs Eves explained that this proposal had been put forward for financial reasons, as it was an expensive station in relation to the amount of people who used it. Mrs Leyland said that it is quite a distance from the village of Kenfig to Cornelly Community Centre and she feared that this may deter people from voting and it could then, in effect, take away their right to easily vote. Mrs Eves said that as postal votes are available then if residents did not wish to make the journey to the Community Centre they could avail themselves of this facility. Mrs Leyland said she personally did not like the thought of a postal vote and she felt there may be other people with the same reservations as herself towards this type of voting. Mrs Leyland said that she knows there are other residents who would be concerned at the loss of this polling station and it may well be that they had been unable to attend this meeting due to the distance or because the invite was only received last week. The Chair said that the polling station had already been lost in South Cornelly and it was felt that this may have actually lost some voters in the locality. Cllr Marke stated that it does not matter how many people vote in an area, there should be a place available to allow them to easily vote. Mrs Leyland thanked Cllr Marke for her comments. Cllr Rose said the village of Kenfig is a rural area, with no regular bus service and the residents of the village have a right to have an easily accessible polling station. Mrs Eves said she acknowledged the comments made and asked that the Community Council put their views into writing and they would then be considered before any decision was made. Mrs Leyland thanked members for taking this issue forward. Cllr Petty Moved and Cllr Marke Seconded that the Clerk write a letter of thanks to Mrs Eves for her attendance at this meeting.

### **ACTION**

**4. To approve as a correct record thereof the Minutes of the Council Meeting held on 20<sup>th</sup> July 2011**

Chair invited Members to agree the Minutes as a true and fair record of the meeting.

Cllr Rose Moved that the minutes were a true and fair record of the meeting and Cllr Petty Seconded this Motion. **RESOLVED**

**5. Matters arising from the Minutes at item 4 above**

**5.1 Item 5.1 – Damaged Wall at Community Centre**

The Clerk stated that she had recently spoken to an officer at BCBC and they had said that funding for this wall was due to be discussed at a meeting of officers. The Clerk will establish the outcome of those discussions.

**5.2 On item 5.4 – Dean & Thomas, Report on Building Inspection at Public Hall**

This item is included in “correspondence”.

**5.3 On item 5.5 – Pedestrian Aids**

The Clerk stated that costings are still awaited from BCBC for the 2<sup>nd</sup> stage of this project.

**5.4 On item 5.6 – Kenfig Hill Male Voice Choir Concert – Scheduled for 19<sup>th</sup> November 2011**

The Clerk stated that posters had been displayed at the Community Centre, the Public Hall, the Post Office and Kenfig Nature Reserve. Arrangements for the concert were discussed and it was agreed the Chair, the Clerk and any other members who wished, should meet with the choir to confirm arrangements.

**5.5 On item 5.7 – Mini Roundabout on Porthcawl Road, South Cornelly**

The Clerk stated that she had no further information on this matter.

**5.6 On item 5.10 – Pothole Repairs**

Members felt that there were still some pot holes that had not been repaired adequately. There is a bad hole at the top of Ffordd yr Eglwys and also on the junction leading out of Ffordd yr Eglwys. Cllr Petty Moved and Cllr Marke Seconded that the Clerk informs BCBC of these holes.

**5.7 On item 5.15 – Hanging Baskets**

The Chair stated that the baskets had now been removed as they had been badly damaged by the recent high winds. All members commented that the baskets had been of an excellent quality.

**5.8 On item 5.12 – Replacement Stairs at Public Hall and Community Centre**

The Clerk stated that she had still not received a quote from CAM Engineering and she would chase this up.

**5.9 On item 7 – Christmas Lights**

This item is included in ‘Correspondence’.

**5.10 On item 8 – August Newsletter**

Cllr Marke stated that she had not received this Newsletter. It was agreed the Clerk should contact Seaside News to ask for confirmation that all areas of Cornelly had been included in the delivery.

**6. Cllr Marke Moved and Cllr Petty Seconded that all accounts be paid.**

The **Financial** update and following accounts payable were approved:

<b>Payee</b>	<b>Date</b>	<b>Chq No.</b>	<b>Amount</b>
P J Landscapes – Hanging Baskets /F.paths	18/07/2011	956	150.00
Bryncethin Nursery – Replacement Baskets	18/07/2011	957	115.00
ING Lease (UK) Ltd - photocopier	18/07/2011	958	208.80
DFC Accountant – Annual Audit & Payroll	25/07/2011	959	258.00
P J Landscapes – Footpaths	28/07/2011	960	1,100.00
Seaside News – Newsletter Delivery	28/07/2011	961	105.00
Clerk’s Salary – July 11	28/07/2011	962	786.99
P J Landscapes – Hanging Baskets	02/08/2011	963	880.00

P J Landscapes – Spraying Maudlam Church	09/08/2011	964	500.00
Clerk's Tax & NIC – July 11	12/08/2011	965	119.13
Lock & Keys for Allotments	26/08/2011	966	90.00
Danwood – photocopier usage	01/09/2011	967	297.55
Clerk's Salary – August 11	02/09/2011	968	786.79
P J Landscapes – Hanging Baskets / F.paths	02/09/2011	969	1,780.00
Viking – Stationery	02/09/2011	970	121.00

**Items known at this date authority to pay sought**

Clerk's Telephone (July)	15.00	Estimate
Clerk's Internet (July)	19.99	
North Cornelly Comm Assoc – Room Hire	17.50	

**7. Correspondence**

**7.1 Dean & Thomas – Tenders for building repair work at Public Hall**

The Chair gave details of the winning tender made by Cyril Thomas & Son. Cllr Rose Moved and Cllr Petty Seconded that this tender is accepted and Dean & Thomas are asked to take forward arrangements for the work to be carried out.

**7.2 Andy & Natalie Chyba -**

The Clerk gave details of this correspondence. Members noted.

**7.3 Mrs J Pike, ABM - Podiatry**

The Clerk gave details of this letter which had been sent to Cllr Petty for the attention of the Community Council, giving full details of the Podiatry services available. Members asked that the Clerk arrange to publicise this information and write to Mr Bill Kelly giving him details of the services. This information should also be added to the next Newsletter.

**7.4 Mr A Brookes – St Mary Magdalene Church – provision of new toilets and enhanced security**

Cllr Marke left the room during discussion of this item. The Clerk gave details of this request for financial assistance. Members discussed the matter in detail. Cllr Rose Moved and Cllr Petty Bevan Seconded that £1,500 are granted to finance the drainage work required and the enhanced security. The Clerk should ask Mr Brookes to provide receipts for the work undertaken. **RESOLVED**

**7.5 Judith Jones, Communities First – Fix my Transport Report.**

The Clerk gave details of this correspondence. Members noted.

**7.6 Fly Cardiff Campaign.**

The Clerk gave details of this correspondence. Members agreed support should be given to this Campaign.

**7.7 Judith Jones, Communities First – Evaluation Report**

The Clerk gave details of this correspondence. Members noted.

**7.8 Amanda Kirk – Cornelly Car Boot**

The Clerk gave details of this correspondence. Members agreed the request to publicise this event in the next Newsletter, providing there was adequate space.

**7.9 Pyle Community Council – Invitation to Civic Service**

The Chair will attend this Service

**7.10 Judith Jones, Communities First – KPC Macmillan Coffee Morning**

The Clerk gave details of this correspondence. Members noted.

**7.11 Rebecca Garrington, Volunteer for South Wales Police – Monthly Partnership Newsletter**

The Clerk gave details of this correspondence. Members noted.

**7.12 BCBC – items for next meeting of Town & Community Council Forum**

The Clerk gave details of this correspondence. Members asked that the issue of dog fouling on playing fields be added to the Agenda.

**7.13 Bridgend County Civic Charity Appeals Standing Committee – Programme of Event**

The Clerk gave details of this correspondence. Members noted.

#### **7.14 Samaritans – Invitation to ‘Thank you’ evening**

The Chair will attend this event.

#### **7.15 One Voice Wales – Course programme Autumn 2011**

The Clerk gave details of this correspondence. Members noted.

#### **7.16 Royal Horticultural Society – RHS Britain in Bloom**

The Clerk gave details of this correspondence. Members noted.

#### **7.17 Electoral Services Manager, BCBC – Polling District Review**

The Clerk gave details of this correspondence. Members had nothing to add to the review, aside from the comments made at item 3.

#### **7.18 One Voice Wales - Membership**

The Clerk gave details of this correspondence. Members noted.

#### **7.19 Judith Jones, Communities First - Consultation**

The Clerk gave details of this correspondence. Members noted.

#### **7.20 Mr M Martin – Inclusion of Statement “Labour Led Community Council” in Newsletters**

The Clerk read this letter to members. Members discussed the contents and it was agreed that the Clerk should write to Mr Martin stating whilst the members fully acknowledged the concerns raised, the issues were no longer valid as it had been agreed at the Community Council meeting held on 20<sup>th</sup> July 2011 that the statement “Labour Led Community Council” would not be included in future Newsletters. With regard the problems Mr Martin had encountered with the website the Clerk should obtain quotes from other website providers and pass costs onto the members for consideration.

#### **7.21 Mr M Horton – Updating of Website**

The Clerk read this letter to members. Members discussed the contents of the letter fully and stated that the Clerk should respond to the matters raised stating that they were concerned that Mr Horton had been disappointed regarding the updating of the website and that every effort is made to ensure the website is kept up-to-date. However, it must be noted that there is no meeting held in August or December, therefore ratification of the July and November minutes cannot take place until September and January respectively. Whilst there was a delay with the June 2011 minutes being put onto the site, this problem has now been rectified and hard copy of the minutes are available at the Community Centre for the general public’s perusal. Mr Horton should also be assured that his letter was indeed taken seriously and reassure him that the members have no concerns that the Community Council is being “incompetently administered”, as stated in his letter, and neither do they take a “cavalier attitude to the rights of the public to receive up-to-date information”.

#### **7.22 BCBC – Provision of Decorative Lighting 2011**

The Clerk gave details of this quote received from BCBC. Members discussed and Cllr Rose Moved and Cllr Marke Seconded that it be accepted.

#### **7.23 Mr J Dover, Highways BCBC – Safety Concerns relating to footbridge alongside Afon y Felin School**

The Clerk gave details of this correspondence and members discussed. Cllr Rose Moved and Cllr Spanswick Seconded that the Clerk write further to Mr Duddridge expressing concern at Mr Dover’s response and stating that in their opinion the developer should be approached and asked to remove the bunds of earth as children are riding bikes over them and to ask whether railings could be placed in the area.

#### **7.24 Cllr Tildesley – information on Funding for Skate park Project**

The Clerk gave details of this correspondence and members discussed. Cllr Rose Moved and Cllr Petty Seconded that the Clerk should write to Cllr Tildesley stating that whilst members agree entirely with his sentiment regarding a project of this kind, they felt he may be in a better position a Borough Cllr to take initial steps towards funding and planning matters for such a project.

### **8. Remembrance Sunday**

The Clerk stated that she had spoken to Revd. Walker and the service will be held on **Sunday 13<sup>th</sup> November, at 9.30am at Maudlam Church.**

### **9. Allotments**

The Clerk stated that at a meeting had been held between representatives of the Maudlam Allotments Tenants Association and members of the Footpaths Committee of Cornelly

Community Council on 9<sup>th</sup> September, and ratification is now sought for the following decisions that had been agreed.

- Full utilisation of plots. The representatives of the Tenants Association brought the following two plot holders to the attention of the members of the Community Council and asked that steps be taken to ensure full use is made of these plots in the future:  
**Plots 4A & B** – It was felt that this plot holder does not fully use his two half plots and as he has been warned previously that he needs to ensure the plot is properly worked, then he should be asked to vacate plot 4A.  
**Plot 1B** – This plot holder took over the plot this season and it has not been turned over at all. The Clerk should write to the plot holder informing him that he has until the end of December to turn over the plot as per the Rules & Regulation. If the plot is not turned over by December he should not be provided with the plot for the year 2012.
- Proposed rent increase of £1.00 per half plot.
- The Clerk had arranged purchase of a new lock and keys to the Allotment gate as Mr McCormick had informed her that the original one was broken and a replacement was required. The lock and keys were passed to Mr McCormick and arrangements made for it to be changed.
- The issue of spouses of current plot holders being allocated plots was discussed fully at that meeting and all present were in agreement that spouses currently on the waiting list should not be allocated a plot until the waiting list has been exhausted. Spouses that currently have plots at the allotment will not be affected by this rule.

Cllr Rose Moved and Cllr Spanswick Seconded that each of the above points be agreed.  
**RESOLVED**

#### **10. To receive the report of the Footpaths Committees held on 14<sup>th</sup> September 2011**

Chair invited members to agree the Minutes as a true and fair record. Cllr Marke Moved and Cllr Petty Seconded.

#### **11. To receive the report of the Planning Committees held on 14<sup>th</sup> September 2011**

Chair invited members to agree the Minutes as a true and fair record. Cllr Marke Moved and Cllr Petty Seconded.

#### **12. Any Other Business (At Chair's Discretion)**

**12.1** The Clerk stated that an application had been received from Mr Liam Turned to be co-opted onto the Community Council. The members discussed this application fully and Cllr Marke Moved and Cllr Bevan Seconded that Mr Turner be invited to take up the position of co-opted member of Cornelly Community Council. The Chair asked for a show of hands in favour of this motion and the vote was unanimous. **RESOLVED**

**12.2** The Clerk stated that she had approached Mr Alex McKenzie regarding the Planning Application relating to Pyle & Kenfig Golf Club, as discussed at the Planning Committee meeting held on 14<sup>th</sup> September, and Mr McKenzie had declined to act for the Community Council in this matter as he had involvement with the applicant.

**12.3** The Clerk stated that she had been passed a letter from Mrs Bullock of Mountain View, North Cornelly, regarding highway concerns. The Clerk gave details of this letter and members discussed. Cllr Spanswick Moved and Cllr Bevan Seconded that the Clerk send a copy of Mrs Bullock's letter to the Highways Department at BCBC and inform them that the members of Cornelly Community Council fully support the requests therein.

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Chair